

WEST DES MOINES PARKS AND RECREATION ADVISORY BOARD PROCEEDINGS
Thursday, June 18, 2015

The meeting of the West Des Moines Parks and Recreation Advisory Board was called to order on Thursday, June 18, at 5:30 p.m. by Forrest Ridgway.

Commission	Heather Schebel	Rick Swalwell	Forrest Ridgway	Mike Chambers	Joe Hrdlicka
Present	X		X	X	By phone

Staff	Susan Mathews <i>Parks & Recreation Administrative Secretary</i>	Sally Ortgies <i>Superintendent of Parks</i>	Greg Hansen <i>Superintendent of Recreation</i>	Gary Scott <i>Director of Parks & Recreation</i>
Present	X		X	X

On Item 1. Approval of Agenda

Chambers moved to approve the agenda as presented. Schebel seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of April 16, 2015 Meeting

Hrdlicka moved to approve the minutes as presented. Schebel seconded. Motion carried.

On Item 4. Old Business

No items.

New Business:

On Item 5A. Motion – Approval of Recommendation to City Council

1. 7-11-2C. Park Rules and Regulations – Parking

Scott noted that the City Code is being updated for consistency.

Chambers moved to approve the recommendation to City Council to approve 7-11-2C. Park Rules and Regulations – Parking. Schebel seconded. Motion carried.

On Item 5B. Motion – Establish Special Parks & Recreation Advisory Board Meetings – Ice Cream Socials:

1. Board Meeting – July 16, 5:30 p.m. – Meadowview Park
2. July 16, 6:30 p.m. – Meadowview Park
3. July 30, 6:30 p.m. – Quail Cove Park

Schebel moved to establish Special Parks & Recreation Advisory Board Meetings – Ice Cream Socials. Chambers seconded. Motion carried.

Staff Reports:

On Item 6A. Superintendent of Parks

Ortgies not present.

On Item 6B. Superintendent of Recreation

Hansen noted that the aquatic centers are open for the season. The Board discussed strategies to keep the facilities open for as late in the season as possible.

On Item 6C. Director of Parks and Recreation

Scott noted Trust for Public Land contract will be signed and then a citizen survey will begin. They will complete 400, 15-minute calls. Scott shared that bids for the next phase of Holiday Park youth baseball field renovations came in high at about \$600,000.

On Item 7. Other Matters

No items.

Receive, File and/or Refer:

On Item 8A. City Council Communications

April 20, 2015: Proclamation – Arbor Day – April 24, 2015

April 20, 2015: Motion – Approval of Contract Agreement – 2015 Spring Tree and Stump Removal

April 20, 2015: Motion – Approval of Park Use Agreement – International Soccer League of Iowa

May 18, 2015: Motion – Approval of Contract Agreement – Median Limestone Block Repair

June 1, 2015: Resolution – Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Holiday Park Baseball Field Improvements – Phase 3

June 15, 2015: Resolution – Order Preparation of Plans and Specifications – Holiday Park Baseball Field Improvements – Valley View Park Basketball Courts

Executive Session:

On Item 9A. Potential Acquisition/Disposition of Real Estate (Iowa Code Chapter 21.5)

Vice-Chair Ridgway stated that an Executive Session is proposed on Potential Acquisition/Disposition of Real Estate in accordance with Iowa Code section 21.5.

Schebel moved to hold an Executive Session. Hrdlicka seconded.

Roll Call - Schebel, Hrdlicka, Ridgway: Aye

Entered Executive Session at 5:43 p.m. with the following persons present in the Raccoon River Conference Room of WDM City Hall: Director of Parks & Recreation, Superintendent of Recreation, Parks & Recreation Administrative Secretary, Parks and Recreation Advisory Board members: Schebel, Ridgway and Hrdlicka (by phone). City Council Liaison: Russ Trimble.

Schebel moved to adjourn Executive Session. Chambers seconded. Motion carried. Executive Session was adjourned at 6:28 p.m.

Respectfully submitted,

Susan Mathews
Administrative Secretary

ATTEST:

Heather Schebel
Advisory Board Secretary